Village of Viscount

Minutes for the Regular Meeting of Council held on the 16th day of September 2026 at 7:00 p.m.

PRESENT:	Mayor:	Dustin Gusikoski
	Councilors:	Andrea Young, Travis Tetzlaff, Ken Schwalm, Caley Wakely
	Administrator:	Cyla Quiring
	Foreman:	Dave Eades

CALL TO ORDER:
Mayor Dustin Gusikoski called the Regular Meeting to order at 7:13 p.m.

DELETIONS FROM AGENDA:
Mayor Dustin Gusikoski deleted from the agenda the following items as there was no information to be discussed: Proclamations, Public Hearing, Public Forum, Delegations, Bylaws.

ADOPT AGENDA:
2026-153 *Young A:* THAT the agenda be adopted as presented with deletions noted above.

CARRIED

Council was presented with the Oath of Office forms; members completed the Oath of Office and it will be written into and form part of these minutes.

Council was presented with the Public Disclosure Statements; each member completed a Public Disclosure Statement and it will be written into and form part of these minutes.

RESOLUTION TO ACCEPT THE RESULTS OF THE ELECTION:
2026-154 *Young A:* That the Village of Viscount accept the results of the municipal election held on September 9th, 2026.

CARRIED

REPORTS OF ADMINISTRATION:
2026-155 *Wakely C:* THAT the Administrative report and the Foreman reports be accepted as presented with summaries attached hereto.

CARRIED

COMMITTEE REPORTS:
2026-156 *Schwalm K:* THAT the verbal report for the Viscount Library be accepted as presented.

CARRIED

MINUTES:
2026-157 *Young A:* THAT the minutes of the Regular Meeting of Council held on the 19th day of August 2026 be approved with a copy attached hereto.

CARRIED

FINANCIAL STATEMENTS:
2026-158 *Tetzlaff T:* THAT the financial statements for the month of August 2026 be adopted as presented with summaries attached hereto.

CARRIED

PAYMENT OF ACCOUNTS:
2026-159 *Young A:* THAT the list of accounts payable from Batch 2026-00047 to Batch 2026-00050 for a total of $70,667.57 be adopted as presented with summaries attached hereto.

CARRIED

CORRESPONDENCE:
2026-160 *Wakely C:* THAT the general correspondence received be acknowledged.

CARRIED

UNFINISHED BUSINESS:
2026-161 *Viscount Place Roof Retrofit Project*
Tetzlaff T: THAT Council acknowledges receipt of the bid report submitted by Garland Canada Inc. for the Viscount Place roof retrofit project, noting that six companies submitted bids;
FURTHERMORE, THAT Council awards the contract for the Viscount Place roof retrofit project to Thorpe Industries for a total project cost of $176,135, less a $20,000 discount, for a net contract cost of $156,135, with the work to be completed in October 2026;
FURTHERMORE, THAT Council approves the proposed invoicing and payment arrangement with Thorpe Industries, whereby 50% of the net contract cost will be invoiced and paid in the 2026 fiscal year, with the remaining 50% to be invoiced and paid in the 2027 fiscal year;
FURTHERMORE, THAT Council authorizes the 2026 portion of the contract cost to be funded through a withdrawal from the Village's Savings Term Deposit Account, with the remaining 50% of the net contract cost to be included in the Village's 2027 operating budget.

UNANIMOUSLY CARRIED

Mayor – Dustin Gusikoski

Administrator – Cyla Quiring

2026-162 *Insurance Valuations and Special Council Meeting*
Tetzlaff T: THAT Council schedules a Special Meeting of Council for September 23, 2026, at 7:00 p.m. to review and discuss the insurance values provided by Suncorp Valuations and to establish updated values for buildings and equipment owned by the Village of Viscount.

CARRIED

NEW BUSINESS:

2026-163 *Committee Appointments*
Young A: THAT Council amends the Committee Appointments to reflect the current Council representation, as presented.

Deputy Mayor	**Term**
Travis Tetzlaff	2026-2028

Council Committees	**Appointee**
Administration	Dustin Gusikoski, Ken Schwalm, Travis Tetzlaff
Financial Planning	Cyla Quiring, Dustin Gusikoski, Andrea Young
Infrastructure	Dustin Gusikoski, Ken Schwalm, Caley Wakely
Protective Services / Emergency Measures Organization (EMO)	Dustin Gusikoski (Chairman), Travis Tetzlaff Dustin Gusikoski (EMO Coordinator)
Economic Development	Dustin Gusikoski, Andrea Young, Caley Wakely

Board Appointments / Delegations *(by bylaw, agreement or membership)*	**Appointee/Delegate**
Viscount Rec Board	Ken Schwalm
Viscount & District Volunteer Fire Protection	Dustin Gusikoski
Health Board	Caley Wakely
Viscount Library & Wheatland Library Board	Andrea Young Alternate: Caley Wakely
Community Police Planning Board	Travis Tetzlaff
REACT	Ken Schwalm Alternate: Andrea Young
SUMAssure Voting Delegate	Dustin Gusikoski
SAMA Voting Delegates	Dustin Gusikoski
Viscount Non-Profit Housing Board	Andrea Young
Communities in Bloom	Caley Wakely

Other Appointments	**Appointee**
Municipal Boards (Development Appeals Board/Board of Revision)	Western Municipal Consulting Ltd. Regan Rayner - CEO
Signing Authority	CAO, Mayor, Deputy Mayor
Call Special Meetings	CAO, Alternate: RM of Viscount Administrator

Fire Department	Fire Chief: Barret Heimbecker, Deputy Chief: Jeremy Palfy, Secretary/Treasurer: Riley Isaacson
Pest Control Officer	Brian Poncelet
Building Official	Construction Code Authority of Saskatchewan

ADJOURN:

2026-164 *Gusikoski D*: THAT this Regular Meeting of Council be adjourned at 9:53 p.m.

CARRIED

Mayor – Dustin Gusikoski

Administrator – Cyla Quiring