

## Village of Viscount

### Minutes for the Regular Meeting of Council held on the 7<sup>th</sup> day of February 2024 at 7:30 p.m.

**PRESENT:**  
Mayor: Dustin Gusikoski  
Councilors: Andrea Young, Maureen Vossen  
Travis Tetzlaff, Mitch Gusikoski  
Administrator: Cyla Quiring  
Foreman: Dave Eades

**CALL TO ORDER:**

Mayor Dustin Gusikoski called the Regular Meeting to order at 7:33 p.m.

**DELETIONS FROM AGENDA:**

Mayor Dustin Gusikoski deleted from the agenda the following items as there was no information to be discussed: Proclamations, Public Hearing, Public Forum, Delegations

**ADOPT AGENDA:**

2024-015 *Gusikoski M:* THAT the agenda be adopted as presented with deletions noted above.  
CARRIED

**REPORTS OF ADMINISTRATION:**

2024-016 *Young A:* THAT the Administrative and Foreman reports be accepted as presented with summaries attached hereto.  
CARRIED

**COMMITTEE REPORTS:**

2024-017 *Tetzlaff T:* THAT the following Committee Report for the Viscount Recreation Board, and the SUMA Regional Meeting be accepted as presented.  
CARRIED

**MINUTES:**

2024-018 *Vossen M:* THAT the minutes of the Regular Meeting of Council held on the 10<sup>th</sup> day of January 2024 be approved, and a copy attached hereto.  
CARRIED

**FINANCIAL STATEMENTS:**

2024-019 *Gusikoski M:* THAT the financial statements for the month of January 2024 be adopted as presented with summaries attached hereto.  
CARRIED

**PAYMENT OF ACCOUNTS:**

2024-020 *Tetzlaff T:* THAT the list of accounts payable from Batch 2024-00003 to Batch 2024-00010 for a total of \$247,797.18 be adopted as presented with summaries attached hereto.  
CARRIED

**CORRESPONDENCE:**

2024-021 *Young A:* THAT the general correspondence received be acknowledged.  
CARRIED

**BYLAWS:**

2024-022 *House Numbering Bylaw – 1<sup>st</sup> Reading*  
*Gusikoski M:* THAT Bylaw #2024-001 known as a Bylaw to provide for a uniform numbering of houses and other buildings in the Village of Viscount, be introduced and receive a first reading.  
CARRIED


2024-023 *House Numbering Bylaw – 2<sup>nd</sup> Reading*  
*Vossen M:* THAT Bylaw #2024-001 receive a second reading.  
CARRIED

2024-024 *House Numbering Bylaw – allowance for a 3rd Reading*  
*Tetzlaff T:* THAT Bylaw #2024-001 be permitted to be read a third and final time at this meeting.  
CARRIED UNANIMOUSLY

2024-025 *House Numbering Bylaw – 3<sup>rd</sup> Reading*  
*Young A:* THAT Bylaw #2024-001 receive a third and final reading and be hereby approved.  
CARRIED

2024-026 *Fire Fighting Fees Bylaw – 1<sup>st</sup> Reading*  
*Gusikoski M:* THAT Bylaw #2024-002 known as a Bylaw to set a minimum firefighting fee, be introduced and receive a first reading.  
CARRIED

  
Mayor – Dustin Gusikoski

  
Administrator – Cyla Quiring

- 2024-027 *Fire Fighting Fees Bylaw – 2<sup>nd</sup> Reading*  
Vossen M: THAT Bylaw #2024-002 receive a second reading. CARRIED
- 2024-028 *Fire Fighting Fees Bylaw – allowance for a 3rd Reading*  
Tetzlaff T: THAT Bylaw #2024-002 be permitted to be read a third and final time at this meeting. CARRIED UNANIMOUSLY
- 2024-029 *Fire Fighting Fees Bylaw – 3<sup>rd</sup> Reading*  
Young A: THAT Bylaw #2024-002 receive a third and final reading and be hereby approved. CARRIED
- POLICY:**  
2024-030 *Fire Fighting Rates Policy*  
Tetzlaff T: THAT the amended Fire Fighting Fees Policy be accepted as presented, with a copy attached hereto – noting the removal of the Fireman Fee per hour rate. CARRIED
- NEW BUSINESS:**  
2024-031 *Remedial Charges to be Invoiced – Abatements and Demolitions*  
Vossen M: THAT Council authorizes the Administrator to invoice the property owners for the abatement and demolition costs as presented and that the Administrator and Legal Counsel shall register a lien with ISC against these properties. CARRIED
- 2024-032 *Foreman Authorization – Credit Card*  
Tetzlaff T: THAT Administration shall apply for a second credit card for David Eades, the Village Foreman, and the Village Foreman shall be authorized to have a Village Credit Card with a \$500.00 maximum limit;  
FURTHERMORE the Administrator shall approve transactions prior to purchases being made. CARRIED
- 2024-033 *Signing Authority Removal – K. Cox*  
Vossen M: THAT Karen Cox signing authority shall be removed from all Village of Viscount Banking Accounts. CARRIED
- 2024-034 *Clarification – Safety Gear Reimbursement as per Foreman Employment Contract*  
Young A: THAT the Village Foreman shall receive \$250.00 boot allowance every 2 years and shall receive an “other footwear allowance” upon approval. CARRIED
- 2024-035 *RBC High Interest Savings – Transfer Funds*  
Young A: THAT Administration shall be authorized to transfer \$50,000.00 from the Affinity Credit Union checking account to the RBC High Interest Savings account.   
↳ Rescinded CARRIED
- 2024-036 *SAMA Annual General Meeting – April 10<sup>th</sup>*  
Gusikoski M: THAT Administration be authorized to attend the virtual SAMA Annual General Meeting on April 10<sup>th</sup>. CARRIED
- 2024-037 *Change of Next Regular Meeting Time*  
Gusikoski M: THAT the next meeting be set for March 18<sup>th</sup>, at 7:00 p.m. with notice posted according. CARRIED
- ADJOURN:**  
2024-038 Gusikoski D: THAT this Regular Meeting of Council be adjourned at 9:52 p.m. CARRIED

  
Mayor – Dustin Gusikoski

  
Administrator – Cyla Quiring

