

**Village of Viscount**  
**Minutes for the Regular Meeting of Council held on the**  
**15<sup>th</sup> day of December 2025 at 7:00 p.m.**

**PRESENT:** Mayor: Dustin Gusikoski  
Councilors: Andrea Young, Maureen Vossen,  
Travis Tetzlaff, Mitch Gusikoski  
Administrator: Cyla Quiring  
Foreman: Dave Eades

**CALL TO ORDER:**

Mayor Dustin Gusikoski called the Regular Meeting to order at 7:02 p.m.

**DELETIONS FROM AGENDA:**

Mayor Dustin Gusikoski deleted from the agenda the following items as there was no information to be discussed: Proclamations, Public Hearing, Public Forum, Delegations.

**ADOPT AGENDA:**

2025-199

*Young A:* THAT the agenda be adopted as presented, with the noted deletions.

CARRIED

**REPORTS OF ADMINISTRATION:**

2025-200

*Young A:* THAT the Administrative report and the Foreman report be accepted as presented with summaries attached hereto.

CARRIED

**COMMITTEE REPORTS:**

2025-201

*Tetzlaff T:* THAT the minutes for the Viscount Recreation Board and the verbal report for the Viscount Library and Viscount Fire Association be accepted as presented.

CARRIED

**MINUTES:**

2025-202

*Vossen M:* THAT the minutes of the Regular Meeting of Council held on the 17<sup>th</sup> day of November 2025 be approved, and a copy attached hereto.

CARRIED

**FINANCIAL STATEMENTS:**

2025-203

*Tetzlaff T:* THAT the financial statements for the month of November 2025 be adopted as presented with summaries attached hereto.

CARRIED

**PAYMENT OF ACCOUNTS:**

2025-204

*Young A:* THAT the list of accounts payable from Batch 2025-00061 to Batch 2025-00066 for a total of \$52,207.27 be adopted as presented with summaries attached hereto.

CARRIED

**CORRESPONDENCE:**

2025-205

*Young A:* THAT the general correspondence received be acknowledged.

CARRIED

**BYLAWS/POLICIES:**

2025-206

*Administration of Water and Sewer Services Bylaw 2022-01*

*Tetzlaff T:* THAT the Administration of Water and Sewer Services Bylaw 2022-01 be amended to clearly define the "street portion" and the "property portion" to provide clarity regarding responsibilities, as the current definitions are not clear.

CARRIED

2025-207

*Emergency Response Plan Bylaw 2016-42*

*Young A:* THAT the Emergency Response Plan Bylaw 2016-42 be updated to reflect all current Council members, as well as the resources and tools available to the Village of Viscount and the R.M. of Viscount.

CARRIED

**UNFINISHED BUSINESS:**

2025-208

*Sewer Blockage Invoice Appeal*

*Tetzlaff T:* THAT Council considered the appeal regarding the decision not to reimburse the invoice for clearing a sewer blockage. After hearing the submission and reviewing the matter, Council confirms and upholds its original decision; the invoice will not be reimbursed. This decision is final, and any further requests to revisit this matter will not be considered by Council.

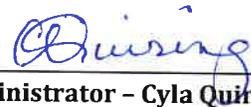
*Recorded vote: for:* M. Gusikoski, A. Young, M. Vossen, T. Tetzlaff

*against:* None

CARRIED

  
Mayor - Dustin Gusikoski

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Administrator - Cyla Quiring

**NEW BUSINESS:**

2025-209

*Sewer Main Repair – TSL Mechanical Invoice*

*Tetzlaff T:* THAT, upon review of the Administration of Water and Sewer Services Bylaw and after receiving advice from legal counsel, Council approved payment of the invoice submitted by TSL Mechanical for the sewer line repair completed on Colborne Avenue.

CARRIED

2025-210

*WSA – Waterworks Compliance Inspection*

*Vossen M:* THAT Council acknowledge receipt of the Waterworks Compliance Inspection Report, having reviewed and accepted the report as presented.

CARRIED

2025-211

*Municipal Revenue Sharing Declaration*

*Gusikoski M:* That the Council of the Village of Viscount confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statements to the Ministry of Government Relations;
- Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In good standing with respect to the reporting and remittance of Education Property tax;
- Adoption of a Council Procedure Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That Council authorizes Administration to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

2025-212

*Cleaning Contract – Viscount Place & Office*

*Young A:* THAT the cleaning contract for Viscount Place and the Office with J. Quiring be renewed for a two-year term at a rate of \$550 per month.

CARRIED

2025-213

*Christmas Bonus*

*Young A:* THAT the following individuals shall receive a Christmas bonus:

- Cyla Quiring: \$250.00
- David Eades: \$250.00
- Arthur Hanson: \$150.00
- Jeneal Quiring: \$50.00

CARRIED

2025-214

*Next Regular Meeting*

*Gusikoski M:* THAT the next regular Meeting of Council shall be on January 12, 2026, at 7:00p.m.

CARRIED

**ADJOURN:**

2025-215

*Gusikoski D:* THAT this Regular Meeting of Council be adjourned at 8:48 p.m.

CARRIED