

Village of Viscount

**Minutes for the Regular Meeting of Council held on the
11th day of May 2021 at 6:00 p.m.**

PRESENT: Mayor: Melissa Dieno
Councillors: Dustin Gusikoski, Mitch Gusikoski
Andrea Young, Dean Schlosser
Administrator: Ferne Hebig

CALL TO ORDER: Mayor Melissa Dieno called the Regular Meeting to order at 6:07 pm.

DELETIONS FROM AGENDA: Mayor Melissa Dieno deleted from the agenda the following items as there was no information to be discussed:

Notice of Proclamations Presentations Public Hearing
Public Forum

ADOPT AGENDA:

2021-097 *Gusikoski M:* THAT the agenda be adopted as presented with deletions noted above and the deletion of item 11.g. Connect Energy – Contract Renewal under New Business, as we renewed with Hudson Energy in 2020, and a copy of the agenda attached hereto.

CARRIED

DELEGATION: VISCOUNT NON-PROFIT HOUSING BOARD (6:09 pm – 6:19 pm)

2021-098 *Schlosser D:* THAT we thank the Viscount Non-profit Housing Board for the information presented; AND FURTHERMORE THAT administration contact the board to offer our support and assistance as follows:

- THAT administration and members of Council be authorized to assist the board by actively recruiting new members to replace the existing board members who are well past their terms of service as well as recruiting additional members to help bring the current board up to five members as is required in their bylaws;
- THAT this may include administration actively promoting and advertising for positions to be filled including the cost of staff time and some printing or mailing costs within reason and as time may allow so long as it does not significantly negatively impact their other duties; AND
- THAT Councillor Andrea Young be appointed as the representative of Village Council to serve on the Board to fill one of the three existing positions and the schedule of appointments be amended accordingly.

CARRIED

REPORTS OF ADMINISTRATION:

2021-099 *Gusikoski D:* THAT the reports and information presented under Reports of Administration be accepted as presented.

CARRIED

MINUTES:

2021-100 *Young A:* THAT the minutes of the Regular Meeting of Council held on the 20th day of April, 2021 be approved.

CARRIED

FINANCIAL STATEMENTS:

2021-101 *Gusikoski M:* THAT the financial statements and bank reconciliation for the month of April 2021 be adopted as presented with summaries attached hereto.

CARRIED

PAYMENT OF ACCOUNTS:

2021-102 *Schlosser D:* THAT the list of accounts payable from Batch 2021-00027 to Batch 2021-00036 for a total of \$25,171.13 be approved as presented and a list of payments attached hereto.

CARRIED

GENERAL CORRESPONDENCE:

2021-103 *Gusikoski D:* THAT the general correspondence received be acknowledged.

CARRIED



Mayor – Melissa Dieno



Administrator – Ferne Hebig

UNFINISHED BUSINESS:

- 2021-104 *Animal Control Bylaw – REPEAL – 1st Reading*
Gusikoski M: THAT Bylaw #2021-001 known as the Repealing Bylaw which repeals both Bylaw #2016-040 (the Animal Control Bylaw), and Bylaw #2019-061 (the Repealing Bylaw) be introduced and receive a first reading. CARRIED
- 2021-105 *Animal Control Bylaw – REPEAL - 2nd Reading*
Dieno M: THAT Bylaw #2021-001 receive a second reading. CARRIED
- 2021-106 *Animal Control Bylaw – REPEAL - allowance for a 3rd Reading*
Schlosser D: THAT Bylaw #2021-001 be permitted to be read a third and final time at this meeting. CARRIED UNANIMOUSLY
- 2021-107 *Animal Control Bylaw – REPEAL - 3rd Reading*
Gusikoski D: THAT Bylaw #2021-001 receive a third and final reading and be hereby approved. CARRIED
- 2021-108 *Nuisance Bylaw – 1st Reading*
Gusikoski D: THAT Bylaw #2021-002 known as the Nuisance Bylaw be introduced and receive a first reading. CARRIED
- 2021-109 *Nuisance Bylaw – 2nd Reading*
Young A: THAT Bylaw #2021-002 receive a second reading. CARRIED
- 2021-110 *Nuisance Bylaw – allowance for a 3rd Reading*
Schlosser D: THAT Bylaw #2021-002 be permitted to be read a third and final time at this meeting. CARRIED UNANIMOUSLY
- 2021-111 *Nuisance Bylaw - 3rd Reading*
Gusikoski M: THAT Bylaw #2021-002 receive a third and final reading and be hereby approved. CARRIED
- 2021-112 *Complaint Policy*
Gusikoski M: THAT the new Complaint Policy be approved as presented effective immediately. CARRIED
- 2021-113 *Animal Control – Public Education*
Young A: THAT the public education piece and communications plan on Animal Control be approved and that administration proceed with a mailout and post the information online. CARRIED
- 2021-114 *Traffic Bylaw – 1st Reading*
Young A: THAT Bylaw #2021-003 known as the Traffic Bylaw be introduced and receive a first reading. CARRIED
- 2021-115 *Traffic Bylaw – 2nd Reading*
Gusikoski M: THAT Bylaw #2021-003 receive a second reading. CARRIED
- 2021-116 *Traffic Bylaw – allowance for a 3rd Reading*
Schlosser D: THAT Bylaw #2021-003 be permitted to be read a third and final time at this meeting. CARRIED UNANIMOUSLY
- 2021-117 *Traffic Bylaw – 3rd Reading*
Gusikoski D: THAT Bylaw #2021-003 receive a third and final reading and be hereby approved and presented to the Highway Traffic Board of the Province of Saskatchewan for their review and approval. CARRIED



Mayor – Melissa Dieno


Administrator – Ferne Hebig

2021-118

Yield Signs at East Grid

Gusikoski D: THAT resolution #2021-094 from the April 20th meeting be hereby rescinded; AND FURTHERMORE THAT Administration order a sign to go under the yield sign on Colborne at the intersection with the East Grid alerting traffic to the importance of the intersection; AND FURTHERMORE THAT administration contact the RM of Viscount regarding the possibility of adding speed radar signs going both directions on the East Boundary Grid; AND FURTHERMORE THAT Fernand be directed to measure the distance from the front property line to the fence on the property at 330 Colborne Ave on the west side of the property to determine of the fence meets front yard zoning requirements and that a letter be sent to the property owner requesting compliance if it does not.

CARRIED

NEW BUSINESS:

2021-119

UMAAS CONFERENCE

Young A: THAT both Cyla Quiring and Ferne Hebig be registered to attend the virtual UMAAS (Urban Administrator's Association of Saskatchewan) Conference on June 9th & 10th, 2021, remotely from their homes for both days without being required to attend the office and this be paid time, with C. Quiring banking the time spent to be taken or paid upon her return from mat leave.

CARRIED

2021-120

Fire Department

Gusikoski D: THAT the Fire Department's 2021 Budget, 2021 Report and Department Summary of Hours for 2020 be accepted and approved as presented; AND FURTHERMORE THAT Marty Leffler be appointed as the new Fire Chief, and Mitch Gusikoski as the Deputy Fire Chief, and Sarah Emblin as the Secretary/Treasurer and that the Schedule of Appointments be updated accordingly.

CARRIED

2021-121

Next Meeting Date

Gusikoski M: THAT the next regular meeting of Council be changed to June 8th, 2021 to begin at 6:00 pm with public notice posted as required.

CARRIED

IN-CAMERA - PLANNING & LEGAL

Councillor Dean Schlosser declares conflict of interest and leaves the building at 8:28 pm.

2021-122

Gusikoski M: THAT Council suspends the regular meeting in progress to go in-camera as a Committee of the Whole to review planning and legal regarding the new commercial lots and subdivision.

CARRIED

2021-123

Gusikoski D: THAT Council ends its in-camera meeting as a Committee of the Whole and resume the regular meeting of Council in progress.

CARRIED

COMMERCIAL LOTS – SUBDIVISION AGREEMENT

2021-124

Gusikoski D: THAT Council approves the draft agreement for development of the new commercial lot subdivision with discussed changes; AND FURTHERMORE THAT administration forward the requested changes to our legal counsel to be made and the proposed new agreement be forwarded to Viscount Excavation at the earliest opportunity once it is complete.

CARRIED

ADJOURN:

2021-125

Dieno M: THAT this Regular Meeting of Council be adjourned at 9:02 pm.

CARRIED



Mayor – Melissa Dieno

Administrator – Ferne Hebig

Village of Viscount Agenda
Regular Meeting of Council to be held on
May 11, 2021, commencing at 6:00pm

1. **Call to order**
2. **Approval of Agenda**
Conflict of interest to be noted
Deletions - Notice of proclamations, Public Forum, Public Hearing
3. **Delegation:** Viscount Non Profit Housing, President – Martin Atkinson
4. **Reports of Administration**
 - Water Treatment Plant Report
 - Water Security Agency Compliance Inspection
 - CAO Report
5. **Adoption of Minutes**
Minutes of the Regular Meeting of Council held on April 20, 2021
6. **Year to Date Monthly Financials**
 - a. Financial Statements Ending April 30, 2021
 - b. Bank Reconciliation for April 30, 2021
7. **Accounts Payable**
8. **General Correspondence**
 - St. Paul's School Div. Mill Rates 2021
 - SAMA 2020 Annual Report
 -
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9. **Mayor and councilors forum**
Round table discussion / in camera / strategic planning
10. **Unfinished Business**
 - a. **In-Camera Long Term Planning/Legal Re:** commercial lots/sub-division
 - b. Animal Control
 - i. Repealing Bylaw
 - ii. Nuisance Bylaw
 - iii. Complaint Policy
 - iv. Process & Education
 - c. Human Resources Policies / Policy Manual Revision
 - i. Sick Leave Policy
 - ii. Remote Work Policy
 - d. Traffic Bylaw: Re: Stop signs on Avenues at East Grid
11. **New Business**
 - a. UMAAS Conference June 9 – 10 (Ferne + Cyla, attend from home)
 - b. Fire Department 2021 Budget & Members (update schedule of appointments)
 - c. Waterworks Rates Policy
 - d. Water Rates Review (information only)
 - e. Ten Year Capital Plan (information only)
 - f. Budget Meeting – Set
 - g. Connect Energy – Contract Renewal
 - h. Next meeting date and time (change to June 8?)
12. **Adjournment**

Upcoming 2021 Regular Meetings of Council (held at 7:00 pm)

June 9, July 14, August 11, September 8, October 13, November 10, December 8



Village of Viscount
Statement of Financial Activities - Summary
For the Period Ending April 30, 2021

	Current	Year To Date	Budget	Variance	%
Revenues					
Taxation	(34.90)	3,620.27		3,620.27	
Fees and Charges	7,012.60	26,142.51		26,142.51	
Utilities	15,548.14	49,981.67		49,981.67	
Grants in Lieu of Taxes	2,589.91	9,881.70		9,881.70	
Investment Income and Commissions		49.59		49.59	
Total Revenues:	25,115.75	89,675.74	0.00	89,675.74	0.00
Expenditures					
General Government Services	8,879.47	45,255.68		(45,255.74)	
Protective Services	622.86	2,468.80		(2,468.80)	
Transportation Services	6,393.51	14,973.83		(14,974.02)	
Environmental Health Services	621.17	7,592.74		(7,592.74)	
Recreation and Cultural Services	296.30	10,860.09		(10,860.09)	
Utilities	26,037.74	111,814.75		(111,818.72)	
Total Expenditures:	42,851.05	192,965.89	0.00	(192,970.11)	0.00
Change in Net Financial Assets	(17,735.30)	(103,290.15)	0.00	(103,294.37)	0.00
Change in Net Assets	(17,735.30)	(103,290.15)	0.00	(103,294.37)	0.00
Change in Surplus	(17,735.30)	(103,290.15)	0.00	(103,294.37)	0.00

Account Balances	Current	Year to Date	Balance
Cash			
Cash - On Hand - Petty Cash			250.00
Cash - Bank - Demand	(21,230.96)	(103,606.56)	16,508.06
Cash - Credit Union Shares			5.00
VRB - Cash			60,393.31
W&S - High Interest Savings (RBC)		(49,950.41)	50,726.87
Total Cash:	(21,230.96)	(153,556.97)	127,883.24
Municipal Taxes Receivable			
Municipal - Tax Receivable - Current	(697.99)	(4,358.92)	18,738.46
Municipal - Tax Receivable - Arrears	(773.44)	(3,435.12)	3,295.14
Municipal - Allow. for Uncollected			(2,435.69)
Total Municipal Taxes Receivable:	(1,471.43)	(7,794.04)	19,597.91

Certified correct and in accordance with the records

Presented to council on

May 11/2021

(Date)



Melissa Dieno
Mayor



Ferne Hebig
Administrator

Payment #	Date	Vendor Name	Reference	Payment Amount
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nk Code: AP - AP-GENERAL OPER

Computer Cheques:

8175	2021-04-23	Quiring, Angela	Resolution 2021-088 SewerBlock	366.30
8176	2021-05-07	Hanson, Arthur	April 2021 Payroll	104.69
8177	2021-05-07	Hanson, Arthur	WTP Contracted Services	475.50
8178	2021-05-07	Minister of Finance	FD Telecom Jan-Mar 2021	266.40
8179	2021-05-07	Wendy Prestupa	Caretaker - Contracted	285.00
8180	2021-05-07	Taxervice	Taxervice TXE Fees	2,058.00
8181	2021-05-07	Viscount Community Kitchen	Full Page Ad in Cookbook	150.00
8182	2021-05-11	Delco Automation Inc	Calibration & Turbidimeter	314.13
8183	2021-05-11	Element Water Systems	Service Contract	856.63
8184	2021-05-11	Enviroway Detergent Mfg. Inc.	Envirozyme	2,123.42
8185	2021-05-11	Keith Polley	Contract Regional Operator	1,281.00
8186	2021-05-11	Pratte's Service	Pumphouse Light Fixtures - LED	160.00
8187	2021-05-11	Saskatchewan Health Authority	2014 Urban Plumbing Permit	10.00
8188	2021-05-11	Viscount Stop & Shop Grocery	Fuel/Office Supplies	190.53
8189	2021-05-11	Viscount Stop & Shop Hardware	Office, Shop, VP, Fire supply	287.20

Total for AP: 8,928.80

nk Code: AP-ONLINE - AP-ONLINE

Computer Cheques:

1	2021-04-30	Munisoft	AP Multi-Batch Extension	220.89
2	2021-04-30	Sask Energy	Shop - Mar2021-SaskEnergy	218.03
3	2021-04-30	Sask Energy	Fire Hall - Mar2021-SaskEnergy	406.24
4	2021-04-30	Sask Energy	Office - Mar2021-SaskEnergy	144.57
5	2021-04-30	Sask Energy	WTP - Mar2021-SaskEnergy	938.84
6	2021-04-30	Sask Energy	Viscount Place - Mar SaskEn	452.67
7	2021-04-30	Sask Power	WTP - Mar2021 - Power	1,818.52
8	2021-04-30	Sask Power	Sign Hwy 16 - Mar2021-Power	23.03
9	2021-04-30	Sask Power	Shop - Mar2021- Power	138.48
10	2021-04-30	Sask Power	Street Lights - Mar 2021 Power	714.56
11	2021-04-30	Sask Power	Fire Hall - Mar2021-Power	136.08
12	2021-04-30	Sask Power	Viscount Place - Mar2021-Power	199.43
13	2021-04-30	Sask Power	Pump House Power Mar 2021	234.32
14	2021-04-30	Sask Water	Raw Water - 2892 m3 (Mar2021)	2,084.32
15	2021-04-30	Viscount Recreation Board	Fees Paid - Debit RC210067-006	50.00

Total for AP-ONLINE: 7,779.98

nk Code: CAFT - CAFT Payroll


Computer Cheques:

140	2021-04-30	Caft Payroll	April Mid-Month Payroll	4,213.43
141	2021-04-30	Caft Payroll	April 30, 2021 Payroll	3,999.42

Total for CAFT: 8,212.85

Grand Total: 24,921.63

Certified Correct This 11th day of May 2021.



Mayor
Melissa Dieno



Administrator
Ferne Hebig

**Village of Viscount
Bank Reconciliation - Summary**

**General Account
For Ending Date 2021-04-30**

110-110-120 - Cash - Bank - Demand

Balance to 2021-04-30 **16,546.70**

Service Charges: -38.64
Interest Charges: 0.00
Interest Revenue: 0.00
Subtotal: 16,508.06

Future-dated Cleared Deposits: 361.29

Adjusted Book Balance **16,869.35**

Bank Statement Balance: **18,191.19**

Deposits in Transit: 4,959.65
Outstanding Payments: -6,281.49
Total Uncleared: **-1,321.84** -1,321.84

Adjusted Bank Balance **16,869.35**

Notes

WTS *SA*

Village of Viscount

List of Accounts for Approval

As of 2021-05-11

Batch: 2021-00027 to 2021-00036

Report Date
2021-05-11 3:14 PM

Payment #	Date	Vendor Name	Reference	Payment Amount
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Bank Code: AP - AP-GENERAL OPER

Computer Cheques:

8175	2021-04-23	Quiring, Angela	Resolution 2021-088 SewerBlock	366.30
8176	2021-05-07	Hanson, Arthur	April 2021 Payroll	104.69
8177	2021-05-07	Hanson, Arthur	WTP Contracted Services	475.50
8178	2021-05-07	Minister of Finance	FD Telecom Jan-Mar 2021	266.40
8179	2021-05-07	Wendy Prestupa	Caretaker - Contracted	285.00
8180	2021-05-07	Taxervice	Taxervice TXE Fees	2,058.00
8181	2021-05-07	Viscount Community Kitchen	Full Page Ad in Cookbook	150.00
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8184	2021-05-11	Enviroway Detergent Mfg. Inc.	Envirozyme	2,123.42
8185	2021-05-11	Keith Polley	Contract Regional Operator	1,281.00
8186	2021-05-11	Pratte's Service	Pumphouse Light Fixtures - LED	160.00
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8188	2021-05-11	Viscount Stop & Shop Grocery	Fuel/Office Supplies	190.53
8189	2021-05-11	Viscount Stop & Shop Hardware	Office, Shop, VP, Fire supply	287.20

Total for AP: 8,928.80

Bank Code: AP-ONLINE - AP-ONLINE

Computer Cheques:

1	2021-04-30	Munisoft	AP Multi-Batch Extension	220.89
2	2021-04-30	Sask Energy	Shop - Mar2021-SaskEnergy	218.03
3	2021-04-30	Sask Energy	Fire Hall - Mar2021-SaskEnergy	406.24
4	2021-04-30	Sask Energy	Office - Mar2021-SaskEnergy	144.57
5	2021-04-30	Sask Energy	WTP - Mar2021-SaskEnergy	938.84
6	2021-04-30	Sask Energy	Viscount Place - Mar SaskEn	452.67
7	2021-04-30	Sask Power	WTP - Mar2021 - Power	1,818.52
8	2021-04-30	Sask Power	Sign Hwy 16 - Mar2021-Power	23.03
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11	2021-04-30	Sask Power	Fire Hall - Mar2021-Power	136.08
12	2021-04-30	Sask Power	Viscount Place - Mar2021-Power	199.43
13	2021-04-30	Sask Power	Pump House Power Mar 2021	234.32
14	2021-04-30	Sask Water	Raw Water - 2892 m3 (Mar2021)	2,084.32
15	2021-04-30	Viscount Recreation Board	Fees Paid - Debit RC210067-006	50.00
16	2021-04-30	Sask Power	OldOffice - Marc2021-SaskPower	82.29
17	2021-04-30	Sask Tel	WTP - Phone April 6 2021	167.21

Total for AP-ONLINE: 8,029.48

Bank Code: CAFT - CAFT Payroll


Computer Cheques:

140	2021-04-30	Caft Payroll	April Mid-Month Payroll	4,213.43
141	2021-04-30	Caft Payroll	April 30, 2021 Payroll	3,999.42

Total for CAFT: 8,212.85

Grand Total: 25,171.13

Certified Correct This 11th day of May 2021.



Mayor
Melissa Dieno



Administrator
Ferne Hebig

Village of Viscount
Bylaw 2021-001

A BYLAW TO REPEAL A PREVIOUS BYLAW

The Municipal Council of the Village of Viscount in the Province of Saskatchewan, enacts as follows:

The following bylaw(s) is/are hereby repealed:

<u>BYLAW NO.</u>	<u>DATE ADOPTED</u>	<u>SUBJECT MATTER</u>
2016-040	June 22, 2016	Animal Control Bylaw
2019-061	October 22, 2019	Repeal a Previous Bylaw



Melissa Dieno
Mayor

Ferne Hebig
Administrator

**VILLAGE OF VISCOUNT
BYLAW NO. 2021-002**

A BYLAW TO PROVIDE FOR THE ABATEMENT OF NUISANCES

The council for the Village of Viscount in the Province of Saskatchewan enacts as follows:

Short Title

1. This Bylaw may be cited as The Nuisance Abatement Bylaw.

Purpose

2. The purpose of this Bylaw is to provide for the proper maintenance of property and the abatement of nuisances, including property, activities or things that adversely affects or may adversely affect:
- a) the safety, health or welfare of people in the neighbourhood;
 - b) people's use and enjoyment of their property; or
 - c) the amenity of a neighbourhood.

Definitions

3. In this Bylaw:
- a) **"at large"** means when a pet is beyond the boundaries of land occupied by the owner, possessor, harbinger or keeper of the said pet, or beyond the boundaries of any lands where it may be with the permission of the owner or occupant of the said land and is not under control by being:
 - i) on a leash or harness and in direct and continuous charge of a person competent to control it; or
 - ii) securely confined within an enclosure; or
 - iii) securely fastened so that it cannot roam at will.
 - b) **"building"** means a building within the meaning of *The Municipalities Act*;
 - c) **"Municipality"** means the Village of Viscount;
 - d) **"Council"** means the Council of the Village of Viscount;
 - e) **"Designated Officer"** means an employee or agent of the Municipality including the Administrator and Foreman or any other person or contracted vendor appointed by Council to act as a municipal inspector for the purposes of this Bylaw;
 - f) **"Farm Machinery"** means machinery that is used or intended for the use in farming operations, including any combine, tractor implement, engine, motor or attachments, but not including a motor vehicle within the meaning of the *Highway Traffic Act*.
 - g) **"junked vehicle"** means any automobile, tractor, truck, trailer or other vehicle that
 - i) either:
 - (1) has no valid license plates attached to it; or
 - (2) is in a rusted, wrecked, partly wrecked, dismantled, partly dismantled, inoperative or abandoned condition; and
 - ii) is located on private land, but that:

- (1) is not within a structure erected in accordance with any Bylaw respecting the erection of buildings and structures in force within the Municipality; and
 - (2) does not form a part of a business enterprise lawfully being operated on that land;
- h) **“nuisance”** means a condition of property, or a thing, or an activity, that adversely affects or may adversely affect:
- i) the safety, health or welfare of people in the neighbourhood;
 - ii) people’s use and enjoyment of their property; or
 - iii) the amenity of a neighbourhood
- and includes:
- (1) a building in a ruinous or dilapidated state of repair;
 - (2) an unoccupied building that is damaged and is an imminent danger to public safety;
 - (3) land that is overgrown with grass and weeds;
 - (4) untidy and unsightly property;
 - (5) junked vehicles; and
 - (6) open excavations on property;
 - (7) defecation of dogs or cats on public or private property;
 - (8) pets running at large.
- g) **“occupant”** means an occupant as defined in *The Municipalities Act*;
- h) **“owner”** in general terms means an owner as defined in *The Municipalities Act*; and in terms of a pet means a person who feeds or cares for a pet or permits a pet to live in or on a premises or occupy a property or any portion thereof.
- i) **“pet”** means a dog, cat or other animal that is owned as a domesticated pet; this includes any animal that is fed or cared for by a person or is found to be permitted to live on a property whether the animal is domesticated or not and whether a person claims ownership or not.
- j) **“property”** means land or buildings or both;
- k) **“occupant”** is a person who occupies a property but may or may not be the registered owner of a property.
- l) **“stored”** means a place where farm machinery or junked vehicle are put away for future use.
- m) **“structure”** means anything erected or constructed, the use of which requires temporary or permanent location on, or support of, the soil, or attached to something having permanent location on the ground or soil; but not including pavements, curbs, walks or open air surfaced areas.
- n) the term **“Administrator/Clerk”** means the person appointed as the Administrator/Clerk for the Village of Viscount or his/her duly authorized representative or designate.
- o) **“untidy and unsightly”** means lands, buildings or structures that are in disorderly, slovelly, or littered condition; are not kept in generally good order; and/or are unpleasant to look at or are aesthetically objectionable, and includes lands that are overgrown with grass and weeds.

Responsibility

4. Unless otherwise specified, the owner or occupant of a property, including land, buildings and structures, shall be responsible for carrying out the provisions of this Bylaw.

Nuisances Prohibited Generally

5. No person shall cause or permit a nuisance to occur on any property owned or occupied by that person.

Dilapidated Buildings

6. Notwithstanding the generality of Section 5, no person shall cause or permit a building or structure to deteriorate into a ruinous or dilapidated state such that the building or structure:
 - a) is dangerous to the public health or safety;
 - b) substantially depreciates the value of other land or improvements in the neighbourhood; or
 - c) is substantially detrimental to the amenities of the neighbourhood.

Unoccupied Buildings

7. Notwithstanding the generality of Section 5, no person shall cause or permit an unoccupied building to become damaged or to deteriorate into a state of disrepair such that the building is an imminent danger to public safety.

Overgrown Grass and Weeds

8. Notwithstanding the generality of Section 5, no owner or occupant of land shall cause or permit the land to be overgrown with grass or weeds.
9. For the purposes of this section, “overgrown” means in excess of 20 centimeters in height.
10. This section shall not apply to any growth which forms part of a natural garden that has been deliberately planted to produce ground cover, including one or more species of wildflowers, shrubs, perennials, grasses or combinations of them, whether native or non-native, consistent with a managed and natural landscape other than regularly mown grass.

Untidy and Unsightly Property

11. Notwithstanding the generality of Section 5, no person shall cause or permit any land or buildings to become untidy and unsightly.

Farm Machinery

12. Notwithstanding the generality of Section 5, no person shall cause or permit any farm machinery to be stored, serviced or repaired on any land owned or occupied by that person.

Junked Vehicles

13. Notwithstanding the generality of Section 5, no person shall cause or permit any junked vehicle to be kept on any land owned or occupied by that person.

Open Excavations

14. Notwithstanding the generality of Section 5, no person shall cause or permit any basement, excavation, drain, ditch, watercourse, pond, surface water, swimming pool or other structure to exist in or on any private land or in or about any building or structure which is dangerous to the public safety or health.

Defecation of Dogs or Cats

15. If a pet defecates on any public or private property other than the property of the owner, possessor or harbinger of the said pet, the owner, possessor or harbinger of the pet shall cause such defecation to be removed immediately and disposed of in a sanitary fashion.
16. Defecations deposited on the private property of the owner, possessor or harbinger of a pet shall be removed and disposed of in a sanitary manner on a weekly basis.

Pets at Large

17. The owner of a pet shall not at any time allow the pet to be at large within the village.
18. When a pet is found to be at large, its owner is deemed to have failed or refused to comply with the provisions of this section. An exception may be made if the owner is actively looking for a lost dog or cat.
19. Where a dog or cat is found to be running at large, the owner or occupant of that property on which the dog or cat is running at large may make a written complaint to the Village of Viscount.

Maintenance of Yards

20. Notwithstanding the generality of section 5, no person shall cause or permit on any property owned or occupied by that person:
 - a) an infestation of rodents, vermin or insects;
 - b) any dead or hazardous trees;
 - c) undue buildup of animal feces;
 - d) outdoor feeding area that may attract animals and pests; or
 - e) any sharp or dangerous objects.

Outdoor Storage of Materials

15. Any building materials, lumber, scrap metal, boxes or similar items stored in a yard shall be neatly stacked in piles and elevated off the ground so as not to constitute a nuisance or harborage for rodents, vermin and insects.
16. Materials referred to in Section 15 shall be elevated at least 0.15 metres off the ground and shall be stacked at least 3.0 metres from the exterior walls of any building and at least 1.0 metre from the property line.

Refrigerators and Freezers

17. Any refrigerator or freezer left in a yard shall first have its hinges, latches, lid, door or doors removed.

Fences

18. Fences shall be maintained in a safe and reasonable state of repair.

Enforcement of Bylaw

19. The administration and enforcement of this Bylaw is hereby delegated to the Administrator for the Village of Viscount.
20. The Administrator of the Village of Viscount is hereby authorized to further delegate the administration and enforcement of this Bylaw to the Village Foreman.

Inspections

21. The inspection of property by the Municipality to determine if this Bylaw is being complied with is hereby authorized.

22. Inspections under this Bylaw shall be carried out in accordance with Section 362 of *The Municipalities Act*.

23. No person shall obstruct a Designated Officer who is authorized to conduct an inspection under this section, or a person who is assisting a Designated Officer.

Order to Remedy Contraventions

24. If a Designated Officer finds that a person is contravening this Bylaw, the Designated Officer may, by written order, require the owner or occupant of the property or pet to which the contravention relates to remedy the contravention.

25. Orders given under this Bylaw shall comply with Section 364 of *The Municipalities Act*.

26. Orders given under Bylaw shall be served in accordance with Section 390 of *The Municipalities Act*.

Registration of Notice of Order

27. If an order is issued pursuant to Section 24, the Municipality may, in accordance with Section 364 of *The Municipalities Act*, give notice of the existence of the order by registering an interest against the title to the land that is the subject of the order.

Appeal of Order to Remedy

28. A person may appeal an order made pursuant to Section 24 in accordance with Section 365 of *The Municipalities Act*.

Municipality Remediating Contraventions

29. The Municipality may, in accordance with Section 366 of *The Municipalities Act*, take whatever actions or measures are necessary to remedy a contravention of this Bylaw.

30. In an emergency, the Municipality may take whatever actions or measures are necessary to eliminate the emergency in accordance with the provisions of Section 367 of *The Municipalities Act*.

Recovery of Unpaid Expenses and Costs

31. Any unpaid expenses and costs incurred by the Municipality in remediating a contravention of this Bylaw may be recovered either:

- a) by civil action for debt in a court of competent jurisdiction in accordance with Section 368 of *The Municipalities Act*; or
- b) by adding the amount to the taxes on the property on which the work is done in accordance with Section 369 of *The Municipalities Act*.

Offences and Penalties

32. No person shall:

- a) fail to comply with an order made pursuant to this Bylaw;
- b) obstruct or interfere with any Designated Officer or any other person acting under the authority of this Bylaw; or
- c) fail to comply with any other provision of this Bylaw.

33. A Designated Officer who has reason to believe that a person has contravened any provision of this Bylaw may serve on that person a Notice of Violation, which Notice of Violation shall indicate that the Municipality will accept voluntary payment in the sum of \$250.00 (two hundred and fifty dollars) to be paid to the Municipality within 10 (ten) days.

34. Where the Municipality receives voluntary payment of the amount prescribed under Section 33 within the time specified, the person receiving the Notice of Violation shall not be liable to prosecution for the alleged contravention.

35. Payment of any Notice of Violation does not exempt the person from enforcement of an order pursuant to Section 24 of this Bylaw.

36. Every person who contravenes any provision of Section 32 is guilty of an offence and liable on summary conviction:

- a) in the case of an individual, to a fine of not more than \$10,000;
- b) in the case of a corporation, to a fine of not more than \$25,000; and
- c) in the case of a continuing offence, to a maximum daily fine of not more than \$2,500 per day.

Repeal of Former Bylaw

37. Bylaw # 2018-051 The Nuisance Abatement Bylaw; and all amendments thereto are hereby repealed.

Coming Into Force

38. This Bylaw shall come into force on the day of its final passing.

Sections 8(1)(b) & 8(1)(d) *The Municipalities Act*





Mayor – Melissa Dieno



Administrator- Ferne Hebig

READ a first time this 11th day of May, 2021

READ a second time this 11th day of May, 2021

READ a third time and adopted this 11th day of May, 2021

Traffic Bylaw

BYLAW 2021-003

A BYLAW OF THE VILLAGE OF VISCOUNT TO REGULATE THE TRAFFIC WITHIN THE VILLAGE AND THE USE OF STREETS.

The Municipal Council of the Village of Viscount, in the Province of Saskatchewan enacts as follows:

1. DEFINITIONS

In this Bylaw and in any resolutions of the Village Council passed in pursuance of this Bylaw:

- 1.1 "ADMINISTRATOR" – shall mean the clerk or administrator of the Village of Viscount.
- 1.2 "ASSEMBLY" - shall mean three (3) or more persons congregating or assembling on any sidewalk, street, highway or public place for any common purpose, such as public speaking, street preaching, or any demonstration.
- 1.3 "BOULEVARD" - shall mean that portion of a street between the curb lines or the lateral lines of a roadway and the adjoining property line exclusive of the sidewalk, also that portion of a street between the curb lines or lateral lines of a divided roadway.
- 1.4 "COUNCIL" – shall mean the Village of Viscount Municipal Council
- 1.5 "CURB" - shall mean the lateral boundaries of the traveled portion of the roadway even when not marked by curbing.
- 1.6 "HIGHWAY" - shall have the same meaning as "street" as contained in *The Municipalities Act* which includes all or any part of a culvert or drain or a road allowance, public highway, road, lane, bridge, place, alley, square, thoroughfare or way intended for or used by the general public for the passage of vehicles or pedestrians and includes any area, whether privately or publicly owned, that is primarily intended to be used for the parking of vehicles and the necessary passageways on that area.
- 1.7 "MOTOR VEHICLE" - shall have the same meaning as that given to it in *The Traffic Safety Act* of Saskatchewan.
- 1.8 "HEAVY VEHICLE" - shall mean any vehicles having a capacity of more than one ton.
- 1.9 "PARKING" - shall mean the standing of a vehicle whether occupied or not, upon a highway, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading or in obedience to traffic regulations, signs, or signals, and "PARK" has a corresponding meaning.
- 1.10 "PARADE" - shall mean any group of pedestrians marching or walking on the highway and numbering twenty-five (25) or more (except the militia or any unit of Her Majesty's Forces) and any group of vehicles numbering ten (10) or more, and proceeding under a common leadership, except funeral processions.
- 1.11 "SIDEWALK" - shall mean an area designated and intended for the use of the general public for pedestrian traffic.
- 1.12 "TRAFFIC" means the movement of pedestrians, vehicles (including bicycles), goods or livestock upon any public highways in the Village of Viscount.
- 1.13 "TRAFFIC LANE" - shall mean a longitudinal division of a highway of sufficient width to accommodate the passage of a single lane of vehicles.
- 1.14 "U TURN" - shall mean a turn of greater than 90 degrees.
- 1.15 "VEHICLE" - shall mean the same meaning as that given to it in *The Traffic Safety Act* of Saskatchewan.
- 1.16 "VILLAGE" – shall mean the Village of Viscount

2. USE OF HIGHWAY FOR BUSINESS PROHIBITED

Except as may be authorized by Bylaw or resolution of Council of the Village, no person shall engage in, conduct or carry on any business or display any article for sale, including vehicles, on any highway or public sidewalk or boulevard in the Village of Viscount.

3. OBSTRUCTION OF TRAFFIC

No person shall obstruct the free passage of traffic on any street or sidewalk.

4. EMERGENCY CONTROL MEASURES

- 4.1 All traffic on the highways of the Village shall, notwithstanding the provisions of this Bylaw, be subject to any temporary emergency direction of the RCMP, given for the purpose of relieving congestion of traffic, preventing accidents, or meeting any unforeseen condition.
- 4.2 The Village Foreman shall have the authority to close, for a period not exceeding twenty-one (21) days, any highway or portion thereof to allow any work to be carried out by or on behalf of the Village.
- 4.3 No unauthorized person shall be allowed to place any sign or barricade on any highway, sidewalk or boulevard.
- 4.4 No person shall operate or cause a vehicle to cross over a fire hose which is being used by any member of the Fire Department.

5. OPERATING OF SLOW MOVING VEHICLES

A person operating a vehicle at a speed of less than 20 km/hr. (12.5 M.P.H.) shall keep as close as practicable to the right curb of the highway on which they are traveling.

6. SPACE BETWEEN MOVING VEHICLES

No person operating a vehicle upon a highway shall follow another vehicle more closely than is safe and prudent, having regard to all circumstances, including the speed of the vehicle, nature and condition of the highway, and the amount of traffic thereon.

7. BACKING VEHICLE

- 7.1 An operator of a vehicle shall take due care while operating a vehicle in reverse motion.
- 7.2 No person shall back a vehicle around the corner of an intersection.

8. OPERATING A VEHICLE FROM A STATIONARY POSITION

- 8.1 The operator of a vehicle shall not cause the vehicle being operated to leave a stopped or parked position unless it is safe to do so.
- 8.2 The operator of a vehicle shall, before entering a street or avenue from a lane or alley, bring the vehicle to a complete stop and shall not proceed until it is safe to do so.

9. MAKING VEHICLE REPAIRS ON A HIGHWAY

No person shall make repairs to a vehicle on a highway except in case of emergency, and then only when the vehicle is located immediately adjacent to a curb and in a location that will not interfere with traffic.

10. USING HIGHWAY FOR WASHING AND CLEANING VEHICLE

No person shall wash or clean a vehicle on a highway or in any public park provided that nothing herein contained shall preclude an occupant of residential property from washing or cleaning a private passenger vehicle on a highway adjacent to his residential property.

11. NO IMMOBILISED VEHICLE ON HIGHWAY

No person shall leave a trailer which is not attached to a motor vehicle on a highway; provided that this provision shall not apply to equipment owned or operated by the Village or contracted by the Village during the construction of capital works or maintenance projects.

12. PARKING OR UNLICENSED MOTOR VEHICLE

No owner of a motor vehicle shall permit the vehicle to be parked on a highway unless there is displayed thereon a license plate for the current year issued by The Highway Traffic Board of the Province of Saskatchewan or by the government of another province, state or country.

13. STOPPING VEHICLES

Except when obeying traffic regulations or signals, no person shall stop or park a vehicle on a highway unless within 30 cm. (11.81 in.) from the curb located on the passengers side of such a vehicle, provided that on a highway in the Village on which vehicular traffic lawfully travels in one direction only, no person shall stop or park a vehicle unless within 30 cm. (11.81 in.) from the curb located nearest to that vehicle.

14. PARKING NEAR HYDRANT OR INTERSECTION PROHIBITED

- 14.1 No person operating a vehicle shall park or stop such vehicle within 3 meters (9.84 feet) of an intersection.
- 14.2 No person operating a vehicle shall park or stop such vehicle within 4.5 meters (14.76 feet) of any fire hydrant.
- 14.3 No person operating a vehicle shall park or stop such vehicle where parking is prohibited by signs designating "No Parking" or by yellow painted curb or both.

15. PARKING

- 15.1 No person shall park, nor cause or permit the parking of any commercial vehicle carrying or intended for the carrying of a cargo of oil, gasoline or other inflammable, combustible or explosive material, upon any highway in the Village except for such reasonable period of time as may be necessary to discharge or take on any such cargo.
- 15.2 Only vehicles having a sticker attached to the license plate identifying the vehicle as being operated by or on behalf of a handicapped person shall park in any area designated as being reserved for handicapped parking.
- 15.3 No person operating a vehicle shall park or stop such vehicle where parking is restricted by signs to the parking of authorized vehicles.

16. DRIVING ON BOULEVARDS, SIDEWALKS, PARKS PROHIBITED

No person shall ride, drive or park any vehicle upon any sidewalk or boulevard or park in the Village.

17. OBSTRUCTION LANE OR DRIVEWAY

- 17.1 No persons shall cause a vehicle to be parked in any lane.
- 17.2 No person shall cause a vehicle to be parked on any highway so as to obstruct the entrance to a lane, driveway, or approach leading into private property.
- 17.3 Notwithstanding the provisions of Subsection 17.1 hereof, a farm truck or commercial vehicle may be parked in any lane for the purpose only of taking on or discharging cargo from or to any premises abutting thereon, subject, however, to the following restrictions:
 - (a) No such vehicle shall be parked for a period exceeding thirty (30) consecutive minutes unless permission shall have been first obtained from the Village.

- (b) No such vehicle shall be parked so as to obstruct the entrance to or exit from any public or private parking space or area abutting on such lane.
- (c) Such vehicle may be parked either on the left or right hand side of the lane, regardless of the direction it may face, but in either case must be drawn as closely as possible to the edge of the lane.
- (d) No person shall park a vehicle within 9 meters (29.53 feet) from any other vehicle then parked on the opposite side of such lane.

18. PARKING TIMES

- 18.1 No person shall park a vehicle on any highway for more than twenty-four (24) consecutive hours.
- 18.2 No vehicle, having an overall length of more than six (6) meters shall be parked on any highway for more than two (2) hours.

19. PARKING ON PRIVATE PROPERTY

No person other than the owner, occupant, licensee or permittee of a private parking place or of private property, or a person duly authorized to do so by such owner, licensee or permittee, shall cause any vehicle to be parked thereon.

20. ASSEMBLIES AND PARADES.

- 20.1 No assembly or parade shall be held in the Village unless written permission for such assembly or parade is first obtained from the Village.
- 20.2 Any person wishing to convene an assembly or parade shall apply to the Village for written permission to hold such assembly or parade and shall provide the Village with such information as it shall require. Council may delegate authority to issue permission for such assembly or parade.
- 20.3 The Village may issue such written permission on the terms and conditions he deems fit, and the parade or assembly shall comply with such terms and conditions.
- 20.4 If the terms and conditions of written permission are not complied with, the Village may immediately terminate the parade or assembly.

21. OBSTRUCTING VISION OF TRAFFIC

- 21.1 No person shall permit steam, smoke, vapor or any other gaseous substances to escape from lands or buildings onto a highway so as to obstruct the vision of or otherwise endanger traffic thereon.
- 21.2 No person shall construct any fence, sign or structure or allow any tree or display to be placed so as to obstruct the view of any street or lane.

22. MOVING BUILDINGS ON HIGHWAYS

No person shall move a building, or other large and heavy object which might obstruct traffic, along any highway within the Village without first obtaining a special permit from the Administrator who shall designate the hour and routing.

23. DAMAGING AND OBSTRUCTION OF HIGHWAYS AND SIDEWALKS

- 23.1 No person shall operate, tow, place or park a vehicle which brings metal spikes larger than 1 cm. (.039 in.), wheel flanges, tractor lugs in contact with a paved highway or public sidewalk within the Village.
- 23.2 No person shall operate, tow, place or park a vehicle and cause damage to the public sidewalks or highways within the Village.
- 23.3 No person shall deposit any substance on any highway, public sidewalk or boulevard within the Village.

- 23.4 No person shall move any vehicle or other machine across any public sidewalk, curb or boulevard other than at a crossing constructed for such purpose.
- 23.5 The occupier of property in the Village shall remove any snow, ice or other obstruction from the public sidewalk adjacent to such property within forty eight (48) hours of the time such snow, ice or other obstruction appears on such public sidewalk.
- 24.5 A person causing damage to a highway, public sidewalk, or boulevard within the Village shall be liable to pay the Village for the damage caused.
- 25.5 A person contravening subsection 23.3 hereof shall be liable to the Village for the cost of removal of the substance.

25. RESTRICTED USE OF HIGHWAYS

- 25.1 Notwithstanding any other provision in the Bylaw, the Village shall have authority too temporarily close to vehicular traffic or restrict parking or stopping on any public highway for the purpose of:
 - (a) enabling work to be carried out by or on behalf of the Village, including, but not limited to, road maintenance, street cleaning, snow removal and sewer or water line construction, repair or improvements;
 - (b) facilitating the moving, construction repair or demolition of any building, structure, machine or other object;
 - (c) facilitating public gatherings.
- 25.2 Notwithstanding any other provision in this Bylaw, the Village shall have authority too temporarily close to vehicular traffic or restrict parking or stopping on any public highway for the purpose of a parade or assembly of persons.
- 25.3 Where a public highway is temporarily closed, the Village shall cause the highway to be marked with a sign indicating the closure.
- 25.4 No person shall operate a vehicle upon any public highway temporarily closed to vehicular traffic by authority of this Bylaw or any other Bylaw of the Municipality.
- 25.5 No person shall park or stop a vehicle upon any public highway where parking or stopping is temporarily restricted by authority of this Bylaw or any other Bylaw of Municipality.
- 25.6 Notwithstanding any other provision in this bylaw, Village Council may from time to time, by bylaw, close all or any portion of any street, lane, or road right-of-way/allowance to vehicular traffic.

26. MAXIMUM SPEED OF VEHICLES

No person shall drive a vehicle within the Village at a speed greater than that set out in the following:

- 26.1 Unless otherwise stated in this Bylaw, the maximum speed of vehicles on highways of the Village shall be forty (40) kilometers per hour.
- 26.2 This Section shall not apply to any vehicle operated by a member of any of the following Police Forces, when on emergency duty, namely:
 - (a) The Royal Canadian Mounted Police.
 - (b) Any Police Force appointed for the purpose of enforcing the provisions of The *Traffic Safety Act* of the Province of Saskatchewan.

27. TRAFFIC SIGNS and SIGNALS

- 1. The Foreman or his designate is hereby authorized to erect, remove, and maintain signs and signals for the purpose of control, warning, guidance, information and direction of Traffic in conformity with the provisions of this Bylaw or as may from time to time approved by Council.

2. The Foreman with the assistance of Administration shall keep a record of the location of all traffic control signs, devices and zones where parking or stopping is restricted by sign.
3. No person shall damage, deface, remove, obscure, or interfere with any sign, marker or barricade placed or maintained by the Town for the purpose of traffic control.
4. No person other than the Foreman or their designate, a Police Officer, or Fire Chief, unless authorized by Council, shall erect or maintain on any public highway or property in the Village of Viscount any warning or direction sign, marker, signal or light.
5. Stop and Yield signage shall be erected and maintained at a distance of approximately three (3) metres from an intersection at a 90-degree angle to the traffic approaching the intersection.
6. The Village shall maintain and/or erect any signage or curb markings to indicate areas where parking is being restricted or prohibited.
7. The Village may maintain and/or erect any signage as it may deem relevant for warning, guidance, directions or information purposes. General signage as referred to in the Traffic Bylaw is exempt from conditions and/or specifications set forth in the Zoning Bylaw.

28. REFUSE REMOVAL

No person shall operate any vehicle transporting ashes, garbage, refuse or other debris of any kind on any highway, street, or lane in the Village unless the load is completely enclosed or covered with a securely fastened tarpaulin covering the load in such a manner that it shall be impossible for any part of the load of the said vehicle to become dislodged.

29. PENALTIES

- 29.1 Any person who contravenes any of the provisions of this Bylaw or fails to comply therewith or with the notice given thereunder shall be guilty of an offence and upon summary conviction shall be liable to the penalty as herein provided.
- 29.2 The owner of a motor vehicle as defined by *The Traffic Safety Act of Saskatchewan* shall be liable for violation of any of the provisions of this Bylaw in connection with the operation of a motor vehicle, unless such owner proves to the satisfaction of a Provincial Court Judge or Justice of the Peace trying the case, that at the time of the offence, the vehicle was not being operated by him nor by any person with his consent, express or implied.
- 29.3 Removal of Vehicles
 - (a) A RCMP officer may, without warrant, seize any vehicle that, in his opinion, is:
 - i. Being operated in violation of this Bylaw.
 - ii. Parked contrary to the provisions of this Bylaw.
 - (b) Any RCMP officer or any other person authorized by the Village may move or remove or cause to be moved or removed any vehicle that is unlawfully parked, placed, left or kept on any public highway, public parking place, other public place or municipally owned property.
 - (c) Any vehicle removed pursuant to subsections (a) or (b):
 - i. Shall be impounded and stored at a site designated by the seizing officer, at the cost of the owner for a period of thirty (30) days after the date of removal of the vehicle unless the costs of removal, impoundment and storage and any outstanding fines are sooner paid.
 - ii. May be released to the owner on payment of the cost of removal, impoundment and storage and any outstanding fines within thirty (30) days after the date of the removal of the vehicle.
 - (d). If the vehicle is not redeemed within thirty (30) days, pursuant to clause 29.3(c)(i):

- i. The vehicle shall be dealt with as lost or unclaimed personal property.
- ii. The Village shall have the right to recover from the owner of the vehicle the cost of removal, impoundment and storage, including the actual cost of advertising, by:
 - a) Action in a court of competent jurisdiction
 - b) Sale of the vehicle at public auction.
 - c) By private sale of the vehicle where the vehicle cannot be disposed of at the public auction.
- (e). The expenses mentioned in Section 29.3(c)(i). are a lien upon the vehicle seized and if the owner of the vehicle cannot be found after advertising in the local newspaper for 2 consecutive weeks or if he fails to pay the expenses within fourteen (14) days after the day on which a notice requiring him to do so has been served on him or sent to him by registered mail, the vehicle may be sold as described in Section 29.3(d) for the purpose of recovering the expenses.

29.4 Penalty Fees

- (a) Any person convicted of a breach of the provisions of this Bylaw shall forfeit and pay at the discretion of the convicting Provincial Court Judge or Justice of the Peace having jurisdiction in the Village, if not provided otherwise a penalty not less than Fifty (\$50.00) Dollars and not more than Five Hundred (\$500.00) Dollars exclusive of costs.
- (b)
 1. Provided that any person convicted on an offence under Section 6, 11, 12, 13, 14, 16, 17, 18, 19, of this Bylaw shall forfeit and pay a fine of Twenty (\$20.00) Dollars exclusive of costs. If, however, payment is received within ten (10) days of the issuance of the ticket, the Council hereby authorizes to accept the sum of Ten (\$10.00) Dollars in full payment thereof.
 2. Provided that any person convicted of an offence under Section 28 or Section 15 of this Bylaw shall forfeit and pay a fine of Fifty (\$50.00) Dollars exclusive of costs. If, however, payment is received within ten (10) days of the issuance of the ticket, the Council hereby authorizes to accept the sum of Thirty (\$30.00) Dollars in full payment thereof.

30. PAYMENT OF FEES

- 30.1
 - (a) Where any person has committed or is alleged to have committed a breach of any of the Sections specified in Bylaw, a ticket in a form attached to this bylaw, Schedule "A", may be served on such person.
 - (b) Such person shall pay to the Village at the Village Office in lawful money of Canada; an amount equal to the fine specified in Section 29.4 provided the payment must be made within a period of ten (10) days from the service of said ticket. If payment is made within such time and accepted, then the person shall not be liable to prosecution for the offence.
 - (c) Service of such ticket may be made by attaching same to the vehicle in respect of which an offence has been committed, by personal service or registered mail to the person who has committed the offence.
- 30.2 If the person given such a ticket fails to pay the specified fine within the time allowed, then the provisions of this Section shall no longer apply and the person shall be liable to prosecution for the offence in the ordinary way, provided that nothing in this Section shall prevent any person served with such ticket from exercising his right to defend any of these particular offenses.

31. REPEAL OF FORMER BYLAWS

Bylaw No. 2007-03 is hereby repealed.

OFFICE COPY

SCHEDULE "A"

**TRAFFIC BYLAW
TO BYLAW 2021-003**

NUMBER _____

Details of Violation

Time _____ AM DATE _____
PM

Name: _____

Address: _____

Vehicle License Plate: _____

Location of Violation: _____

Violation: _____ Section: _____ Fine \$ _____

Other Information: _____

The Fine is payable to the Administrator of the Village within 48 hours of issuance.

ISSUING OFFICER

ISSUED COPY

SCHEDULE "A"

**TRAFFIC BYLAW
TO BYLAW 2021-003**

NUMBER _____

Details of Violation

Time _____ AM DATE _____
PM

Name: _____

Address: _____

Vehicle License Plate: _____

Location of Violation: _____

Violation: _____ Section: _____ Fine \$ _____

Other Information: _____

The Fine is payable to the Administrator of the Village within 48 hours of issuance.

ISSUING OFFICER

32. This Bylaw shall come into force and take effect from the day of its approval by The Highway Traffic Board of the Province of Saskatchewan.

VILLAGE OF VISCOUNT



Mayor:

READ a first time this 11th day of May, 2021.

READ a second time this 11th day of May, 2021.

READ a third and final time approved and adopted for use

this this 11th day of May, 2021.



Administrator

